

SYLLABUS
EDUL 6338.01
The School Principalship
COURSE SYLLABUS
Fall 2009

Class meetings: Thursday 7:10- 10pm
Location: MAGC 1.418
Instructor: Dr. Miguel de los Santos
Email: mdelossanto@utpa.edu
Phones: Office 381-3478; Cell 457-1888
Office Hours: Mon. 2 - 4pm, Tues. 3 – 7pm, Thurs. 4 – 7 pm.

Resource Textbooks:

Ubben, G., Hughes, L., and Norris, C., *The Principal: Creating leadership For Excellence in Schools* (6th Ed.). Boston: Pearson and Allyn and Bacon.
Lunenburg, F.C. and Irby, B.J., *The Principalship: Vision to Action* (1st Ed.). Belmont, Ca. Wadsworth, Cengage Learning.

Course Description: This course will examine the function, processes and best practices involved in effective PK-12 school principal leadership.

Services for Students with Disabilities: If you require assistance or have special needs due to a disability, please notify the instructor. Additionally the office of services for persons with disabilities (956-316-7005) provides supportive services that meet the educational, career, and personal needs of persons with disabilities.

Course Objectives:

- Develop an understanding of the principal's role within the total school organization.
- Develop a working knowledge of social systems theory and how it relates to the function of the school principal.
- Develop and understanding of various leadership/management theories and styles.
- Develop a working understanding of group dynamics and the principal's role in dealing with the psychological and social nature of groups.
- Develop a working understanding of effective decision-making processes.
- Develop a working understanding of systematic planning process.
- Develop an understanding of the principals role in developing a positive culture and environmental for teaching and learning.
- Develop an understanding of the principals role in curriculum administration.
- Develop a cursory understanding of the principals role in curriculum administration.
- Develop an understanding of ethical and policy issues that impact the principalship.

- Develop an understanding of the particular issues in the administration of special programs.
- Develop an understanding of human resource administration as it relates to the principalship.
- Develop an understanding of the requirements for educator accountability in Texas to include student testing and effective teaching and leadership.

Course Outline:

Sept. 3 – Introductions general course organization: Purpose and Basis for the course.
Lecture and class Discussion: “The Principalship we know”

Sept. 10- Lecture and Class Discussion Strategic planning- Creating a Vision for learning.

Sept. 24- Lecture and Class Discussion Concepts of Leadership
Bring copies of your Campus AEIS Report and Campus Improvement Plan

Oct. 1- Lecture and Class Discussion Politics, Policy and Ethics

Oct. 8- Lecture and Class Discussion The Principal and the Law

Oct. 15- Lecture and Class Discussion Budgeting and Auxiliary Services
(Bring a copy of your Campus Budget)

Oct. 22- Group I - Organizing a School for Effective and Efficient Management.

Oct. 29- Group II- Developing an Effective Communication System

Nov. 5- Group III- Problem Solving and Decision Making

Nov. 12- Group IV- Creating a Climate of Change

Nov. 19- Group V- Human Resources and Community Relations

Nov. 26- No Class Thanksgiving Day

Dec. 3- Review for Final Exam and TEXES Review

Dec. 10- Final Exam

Principal Certification Competences Addressed:

- 1.1 create a campus culture that sets high expectations, promotes learning and provides intellectual stimulation for self, students, and staff
- 1.2 ensure parents and other staff members of the community are an integral part of the campus culture.
- 1.3 Implement strategies to ensure the development of collegial relationships and effective collaboration
- 1.4 use strategies for involving all stakeholders in planning processes to ensure collaborative development of shared campus vision focused on teaching and learning
- 1.7 Align financial, human and material resources to support implementation of a campus vision
- 1.8 establish procedures to assess and modify implementation plans to ensure achievement of the campus vision.
- 1.9 support innovative thinking and risk taking within the school community and view unsuccessful experiences as learning opportunities
- 1.10 acknowledge and celebrate the contributions of students, staff, parents and community members toward realization of the campus vision.
- 5.3 create conditions that encourage staff, students, families/caregivers and the community to strive to achieve the campus vision
- 5.10 Analyze the implications of various factors (e.g., staffing patterns, class scheduling formats, school organizational structures, student discipline practices) for teaching and learning.
- 6.7 engage in ongoing professional development activities to enhance one's own knowledge and skills and to model lifelong learning.
- 9.2 apply strategies for ensuring the safety of students and personnel and for addressing emergencies and security concerns.
- 9.3 Develop and implement procedures for crisis planning and for responding to crises.

